

Frequently Asked Questions for Shareholders for Haw Par 2021 Annual General Meeting (AGM)

(A) PRE-REGISTRATION	
A1	Who can register to watch?
	<p>Only Haw Par shareholders, including CPF and SRS investors, can register to watch the “live” audio-visual webcast and/or listen to the “live” audio-only stream of the AGM proceedings.</p> <p>Shareholders who hold Haw Par shares through relevant intermediaries as defined in Section 181 of the Companies Act, Chapter 50 of Singapore (other than CPF and SRS investors), should contact their respective relevant intermediaries through which they hold such shares as soon as possible in order to make the necessary arrangements for them to participate in the AGM.</p>
A2	How to register?
	<p>Step 1 : Go to the pre-registration website: https://online.meetings.vision/hawpar-agm-registration</p> <p>Step 2 : Click on the “Register for AGM” button.</p> <p>Step 3 : Complete the information required on registration page and click “Preview”.</p> <p>Step 4 : Review your input and ensure it is accurate before clicking “Submit”.</p> <p>Step 5 : After you click “Submit”, an acknowledgement of your registration will appear on the registration page, followed by an acknowledgement sent to your email address.</p> <p>If you do not receive an email acknowledgement after your registration, it means your pre-registration is unsuccessful. Please check your spam/junk email folder or try again. Ensure you have entered a valid email address.</p> <p>Step 6(a): Following verification that you are a shareholder of Haw Par Corporation Limited, an email will be sent to you by 22 April 2021, 1.00 p.m. (Singapore time) with your login credentials and the link to access the audio-visual or audio-only stream.</p> <p>Step 6(b): If we are unable to verify that you are a shareholder/proxy on our records, you will receive an email by 22 April 2021, 1.00 p.m. (Singapore time) to notify you that we are unable to verify your shareholder status.</p> <p>Step 7 : On the day of the AGM 23 April 2021 you will need to log in to the audio-visual or dial in to the toll-free telephone number to listen to audio-only stream.</p> <p>Shareholders who do not receive an email by 22 April 2021 but have registered by 20 April 2021, 1.00 p.m. (Singapore time) deadline should contact Share Registrar, Boardroom Corporate & Advisory Services Pte Ltd at +65 6536 5355 during office hours from 8.30 a.m. to 5.30 p.m., (Singapore time) Monday to Friday.</p>

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A3	Why can't I attend the AGM in person?
	Due to the current COVID-19 situation in Singapore, shareholders will not be able to attend the AGM in person.
A4	How do I watch the "live" audio-visual webcast and/or listen to the audio-only stream?
	<p>Shareholders, including CPF and SRS investors, must pre-register at the pre-registration website at https://online.meetings.vision/hawpar-agm-registration from 1 April 2021 at 8.00 a.m. till 20 April 2021 at 1.00 p.m. (Singapore time) to enable Haw Par to verify his status as a shareholder.</p> <p>Shareholders, including CPF and SRS investors, will be required to fill in his name, NRIC/Passport/Company Registration number, shareholding type, mobile number and email address during the pre-registration.</p> <p>Authenticated registrants whose names do not appear on Haw Par's Register of Members/CDP Depository Register/CPF and SRS agent or operators' lists as at 20 April 2021 will be rejected.</p> <p>Authenticated registrants will receive an email by 22 April 2021 at 1.00 p.m. (Singapore time) which will contain a unique user ID and password, the link to access the "live" audio-visual webcast and a toll-free telephone number to access the "live" audio-only stream of the AGM proceedings (Confirmation Email). Registrants who receive the Confirmation Email can then observe and/or listen to the AGM proceedings through a "live" audio-video webcast (via their mobile phones, tablets or computers) or "live" audio-only stream (via their telephones).</p> <p>Registrants who do not receive the Confirmation Email by 22 April 2021 at 1.00 p.m. (Singapore time) should contact Haw Par's Share Registrar, Boardroom Corporate & Advisory Services Pte Ltd at +65 6536 5355 during office hours from 8.30 a.m. to 5.30 p.m., Monday to Friday.</p>
A5	When can I start to pre-register for the AGM?
	Pre-registration for the AGM starts from 8.00 a.m. on 1 April 2021 (Singapore time).
A6	Is there a closing date for the pre-registration?
	Pre-registration for the AGM closes at 1.00 p.m. on 20 April 2021 (Singapore time).
A7	Can I register another person to watch the "live" audio-visual webcast and/or listen to the audio-only stream on my behalf?
	No. The AGM is a private event. Only Haw Par shareholders will be able to register to watch the "live" audio-visual webcast and/or listen to the "live" audio-only stream.

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A8	If I hold Haw Par shares via a securities sub-account in a depository agent (e.g. a nominee company), can I register to watch the “live” audio-visual webcast and/or listen to the audio-only stream?
	You should contact your depository agent as soon as possible in order to make the necessary arrangements for your participation in the AGM.
A9	If I am a CPF and/or SRS investor holding Haw Par shares, can I register to watch the “live” audio-visual webcast and/or listen to the audio-only stream?
	Yes, you can pre-register to watch the “live” audio-visual webcast and/or listen to the audio-only stream. However, if you wish to appoint the Chairman of the Meeting as proxy to vote on your behalf at the AGM, you should approach your CPF Agent Bank or SRS Operator to submit your votes by 13 April 2021.
A10	What can I do if I have pre-registered but do not receive the email confirmation by 22 April 2021 1.00 p.m. (Singapore time)?
	If you have pre-registered by the deadline of 20 April 2021 at 1.00 p.m. (Singapore time) but do not receive the Confirmation Email by 22 April 2021 at 1.00 p.m. (Singapore time), you should contact Haw Par’s Share Registrar, Boardroom Corporate & Advisory Services Pte. Ltd. at +65 6536 5355 during office hours from 8.30 a.m. to 5.30 p.m. (Singapore time) Monday to Friday.
(B) VOTING	
B1	Would I be able to vote electronically?
	No. Haw Par’s constitution currently does not provide for shareholders to vote electronically.
B2	How do I vote if I can only attend the AGM electronically?
	If you wish to vote, you must appoint the Chairman of the Meeting as your proxy to attend, speak and vote on your behalf at the AGM, in accordance with the instructions on the proxy form for the AGM. You must first download, complete and sign the proxy form, before scanning and sending it by email to proxyform@trustedservices.com.sg or submitting it by post to 456 Alexandra Road #14-02, Fragrance Empire Building, Singapore 119962 (Attention: The Company Secretary), not less than 72 hours before the time appointed for holding the AGM.

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	<p>Due to the current COVID-19 situation in Singapore, shareholders are strongly encouraged to submit completed proxy forms electronically via email to proxyform@trustedservices.com.sg.</p> <p>CPF or SRS investors who wish to appoint the Chairman of the Meeting as proxy should approach their respective Agent Banks/SRS operators to submit their votes by 13 April 2021.</p> <p>If you appoint the Chairman of the Meeting as your proxy, you must give specific instructions as to voting, or abstentions from voting, in respect of a resolution in the form of proxy, failing which the appointment of the Chairman of the Meeting as proxy for that resolution will be treated as invalid.</p>
B3	Where can I find the proxy forms?
	You can download the proxy form from SGXNET at www.sgx.com , the Company's website at www.hawpar.com/agm2021 and https://online.meetings.vision/hawpar-agm-registration .
B4	Is there a deadline to submit proxy forms?
	<p>Please submit your completed proxy form by 1.00 p.m. of 20 April 2021 (Singapore time).</p> <p>CPF and SRS investors - Please refer to A9 and B2 above.</p>
(C) ASKING QUESTIONS PRIOR TO THE AGM	
C1	Can I ask any questions at the AGM?
	<p>You will not be able to ask questions at the AGM during the "live" audio-visual webcast or "live" audio-only stream, and therefore it is important for you to submit your questions in advance of the AGM.</p> <p>You can submit your question(s) related to the resolutions to be tabled for approval at the AGM to the Chairman of the Meeting, in advance of the AGM, in the following manner:</p> <p>(a) by email to agm@hawpar.com; or</p> <p>(b) by post to 401 Commonwealth Drive #03-03, Haw Par Technocentre, Singapore 149598 (Attention: The Company Secretary).</p>

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	<p>All questions must be submitted by 16 April 2021.</p> <p>To ensure that questions are received by the Company by the stipulated deadline, you are strongly encouraged to submit questions by email.</p> <p>When sending questions, you should also provide your full name and NRIC/Passport/Company Registration No. for verification. Mobile phone numbers provided will help Haw Par to reach out more easily if clarification is required.</p> <p>The Company will endeavour to address substantial and relevant questions received from shareholders. Answers to substantial and relevant questions will be published on the Company's website at www.hawpar.com/agm2021 and SGXNET at www.sgx.com prior to the AGM or answered during the AGM.</p>
C2	Is there a deadline to submit questions for AGM?
	All questions must be submitted by 16 April 2021 .
C3	Would all my questions be answered?
	The Company will endeavour to address substantial and relevant questions received from shareholders. Answers to substantial and relevant questions will be published on the Company's website at www.hawpar.com/agm2021 and SGXNET at www.sgx.com prior to the AGM or answered during the Annual General Meeting.
(D)	ACCESSING THE LIVE AGM PROCEEDINGS
	<p>The AGM will start at 1.00 p.m. on 23 April 2021 (Singapore time).</p> <p>Please refer to A4. Registrants who receive the Confirmation Email can either log in watch the "live" audio-visual webcast or dial in to listen to the "live" audio-only stream.</p> <p>Audio-visual webcast</p> <ul style="list-style-type: none"> • Click on the URL link indicated in the Confirmation Email. • Key in the unique user ID and password provided in the Confirmation Email when prompted. • The "live" audio-visual webcast will start when the AGM commences at 12.45 p.m. (Singapore time) <p>Audio-only stream</p> <ul style="list-style-type: none"> • Call the toll-free telephone number indicated in the Confirmation Email. • Key in the conference code provided in the Confirmation Email when prompted.

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	<ul style="list-style-type: none"> State your name clearly when prompted. <p>The telephone line will be opened from 12.45 p.m. onwards. You will be put on hold until the AGM commences at 1.00 p.m. (Singapore time)</p>
(E)	DIVIDENDS
E1	When will the second and final tax-exempt dividends be paid?
	If approved by shareholders at the AGM, the proposed second and final tax-exempt dividend of 15 cents per ordinary share will be paid on 19 May 2021.
(F)	GENERAL
F1	If there are any changes to the AGM, how would I know?
	Due to the constantly evolving COVID-19 situation in Singapore, the Company may be required to change its arrangements for the AGM at short notice. Please check SGXNET and the Company's website for the latest updates.
F2	When will I receive the printed copy of the Notice of AGM and other AGM related circulars?
	Printed copies of Notice of AGM and proxy form had been dispatched to shareholders on 1 April 2021. The electronic copy of the Notice of AGM and related documents are also available on the Company's website and SGXNET.
F3	Can I request for a printed copy of the FY2020 Annual Report?
	Yes. You may request for a printed copy of the Company's Annual Report by completing the Request Form and returning the same to us no later than 12 April 2021 by post or email to srs.teamb@boardroomlimited.com .