



Frequently Asked Questions for Shareholders for Haw Par 2020 Annual General Meeting (AGM)

(A) PRE-REGISTRATION	
A1	Who can register to watch?
	Only Haw Par shareholders can register to watch the “live” audio-visual webcast and/or listen to the “live” audio-only stream.
A2	How to register?
	<p>Step 1 : Go to the pre-registration website: https://www.meetings.vision/hawpar-agm-registration</p> <p>Step 2 : Click on the “Register for Audio-Visual” button if you wish to watch and listen to a live video feed of the AGM proceedings; OR Click on the “Register for Audio Only” button if you wish to phone in and only listen to the AGM proceedings.</p> <p>Step 3 : Complete the information required on registration page and click "Preview".</p> <p>Step 4 : Review your input and ensure it is accurate before clicking “Submit”.</p> <p>Step 5 : After you click “Submit”, an acknowledgement of your registration will appear on the registration page, followed by an acknowledgement sent to your email address. If you do not receive an email acknowledgement after your registration, it means your pre-registration is unsuccessful. Please check your spam/junk email folder or try again. Ensure you have entered a valid email address.</p> <p>Step 6(a): Following verification that you are a shareholder of Haw Par Corporation Limited, an email will be sent to you by 9 June 2020, 12 noon with your login credentials and the link to access the audio-visual or audio-only stream.</p> <p>Step 6(b): If we are unable to verify that you are a shareholder/proxy on our records, you will receive an email by 8 June 2020, 12 noon to notify you that we are unable to verify your shareholder status.</p> <p>Step 7 : On the day of the AGM 10 June 2020 you will need to log in to the audio-visual or dial in to the toll-free telephone number to listen to audio-only stream.</p> <p>Shareholders who do not receive an email by 9 June 2020 but have registered by 7 June 2020, 12.00 noon deadline should contact Share Registrar, Boardroom Corporate & Advisory Services Pte Ltd at +65 6536 5355 during office hours from 9.00 a.m. to 4.00 p.m., Monday to Friday.</p>

Frequently Asked Questions for Shareholders for Haw Par 2020 Annual General Meeting (AGM)

A3	Why can't I attend the AGM in person?
	Due to the current COVID-19 situation and related safe distancing measures in Singapore, shareholders will not be able to attend the AGM in person.
A4	How do I watch the "live" audio-visual webcast and/or listen to the audio-only stream?
	<p>A shareholder must pre-register at the pre-registration website at https://www.meetings.vision/hawpar-agm-registration from 20 May 2020 at 8.00 a.m. till 7 June 2020 at 12.00 p.m. to enable Haw Par to verify his status as a shareholder.</p> <p>A shareholder will be required to fill in his name, NRIC/Passport/Company Registration number, shareholding type, mobile number and email address during the pre-registration.</p> <p>Authenticated registrants whose names do not appear on Haw Par's Register of Members/CDP Depository Register/CPF and SRS agent or operators' lists as at 7 June 2020 will be rejected.</p> <p>Authenticated registrants will receive an email by 9 June 2020 at 12.00 p.m. which will contain a unique user ID and password, the link to access the "live" audio-visual webcast and a toll-free telephone number to access the "live" audio-only stream of the AGM proceedings (Confirmation Email). Registrants who receive the Confirmation Email can then observe and/or listen to the AGM proceedings through a "live" audio-video webcast (via their mobile phones, tablets or computers) or "live" audio-only stream (via their telephones).</p> <p>Registrants who do not receive the Confirmation Email by 9 June 2020 at 12.00 p.m. should contact Haw Par's Share Registrar, Boardroom Corporate & Advisory Services Pte Ltd at +65 6536 5355 during office hours from 9.00 a.m. to 4.00 p.m., Monday to Friday.</p>
A5	When can I start to pre-register for the AGM?
	Pre-registration for the AGM starts from 8.00 a.m. on 20 May 2020.
A6	Is there a closing date for the pre-registration?
	Pre-registration for the AGM closes at 12.00 p.m. on 7 June 2020.
A7	Can I register another person to watch the "live" audio-visual webcast and/or listen to the audio-only stream on my behalf?
	No. The AGM is a private event. Only Haw Par shareholders will be able to register to watch the "live" audio-visual webcast and/or listen to the "live" audio-only stream.

Frequently Asked Questions for Shareholders for Haw Par 2020 Annual General Meeting (AGM)

A8	If I hold Haw Par shares via a securities sub-account in a depository agent (e.g. a nominee company), can I register to watch the “live” audio-visual webcast and/or listen to the audio-only stream?
	You should contact your depository agent as soon as possible in order to make the necessary arrangements for your participation in the AGM.
A9	If I am a CPF and/or SRS investor holding Haw Par shares, can I register to watch the “live” audio-visual webcast and/or listen to the audio-only stream?
	Yes, you can pre-register to watch the “live” audio-visual webcast and/or listen to the audio-only stream. However, if you wish to submit your votes, you need to contact your CPF Agent Banks and/or SRS Operators through which you hold your Haw Par shares as soon as possible to submit your votes before 12.00 p.m. on 7 June 2020.
A10	What can I do if I have pre-registered but do not receive the email confirmation on 9 June 2020 by 12.00 p.m.?
	If you have pre-registered by the deadline of 7 June 2020 at 12.00 p.m. but do not receive the Confirmation Email by 9 June 2020 at 12.00 p.m., you should contact Haw Par’s Share Registrar, Boardroom Corporate & Advisory Services Pte. Ltd. at +65 6536 5355 during office hours from 9.00 a.m. to 4.00 p.m. Monday to Friday.

Frequently Asked Questions for Shareholders for Haw Par 2020 Annual General Meeting (AGM)

(B) VOTING	
B1	Would I be able to vote electronically?
	No. Haw Par's constitution currently does not provide for shareholders to vote electronically.
B2	How do I vote if I can only attend the AGM electronically?
	<p>If you wish to vote, you must appoint the Chairman of the Meeting as your proxy.</p> <p>You must first download, complete and sign the proxy form, before scanning and sending it by email to proxyform@trustedservices.com.sg or submitting it by post to 456 Alexandra Road #14-02, Fragrance Empire Building, Singapore 119962 (Attention: The Company Secretary), not less than 72 hours before the time appointed for holding the AGM.</p> <p>In view of the current COVID-19 situation and the related safe distancing measures it may be difficult for shareholders to submit completed proxy forms by post and for the Company to process completed proxy forms which are submitted by post. There may also be delays in the delivery of completed proxy forms which are submitted by post. Therefore, shareholders are strongly encouraged to submit completed proxy forms electronically via email to proxyform@trustedservices.com.sg to ensure that they are received by the Company by the stipulated deadline.</p> <p>CPF or SRS investors who wish to appoint the Chairman of the Meeting as proxy should approach their respective Agent Banks/SRS operators to submit their votes by 1 June 2020 at 12.00 p.m.</p> <p>If you appoint the Chairman of the Meeting as your proxy, you must give specific instructions as to voting, or abstentions from voting, in respect of a resolution in the form of proxy, failing which the appointment of the Chairman of the Meeting as proxy for that resolution will be treated as invalid.</p>
B3	Where can I find the proxy forms?
	You can download the proxy form at https://www.meetings.vision/hawpar-agm-registration .
B4	Is there a deadline to submit proxy forms?
	<p>Please submit your completed proxy form by 12.00 p.m. on 7 June 2020.</p> <p>CPF and SRS investors - Please refer to A8 and B2 above.</p>

Frequently Asked Questions for Shareholders for Haw Par 2020 Annual General Meeting (AGM)

(C) ASKING QUESTIONS PRIOR TO THE AGM	
C1	Can I ask any questions at the AGM?
	<p>You will not be able to ask questions at the AGM during the “live” audio-visual webcast or “live” audio-only stream, and therefore it is important for you to submit your questions in advance of the AGM.</p> <p>You can submit your question(s) related to the resolutions to be tabled for approval at the AGM to the Chairman of the Meeting, in advance of the AGM, in the following manner:</p> <p>(a) by email to agm@hawpar.com; or</p> <p>(b) by post to 401 Commonwealth Drive #03-03, Haw Par Technocentre, Singapore 149598 (Attention: The Company Secretary).</p> <p>All questions must be submitted by 7 June 2020.</p> <p>To ensure that questions are received by the Company by the stipulated deadline, you are strongly encouraged to submit questions by email.</p> <p>When sending questions, you should also provide your full name and NRIC/Passport/Company Registration No. for verification. Mobile phone numbers provided will help Haw Par to reach out more easily if clarification is required.</p> <p>The Company will endeavour to address substantial and relevant questions received from shareholders. Answers to substantial and relevant questions will be published on www.hawpar.com/agm2020 and via SGXNET at www.sgx.com by 9 June 2020 or answered during the Annual General Meeting.</p>
C2	Is there a deadline to submit questions for AGM?
	All questions must be submitted by 7 June 2020.
C3	Would all my questions be answered?
	The Company will endeavour to address substantial and relevant questions received from shareholders. Answers to substantial and relevant questions will be published on www.hawpar.com/agm2020 by 9 June 2020 or answered during the Annual General Meeting.

Frequently Asked Questions for Shareholders for Haw Par 2020 Annual General Meeting (AGM)

(D)	ACCESSING THE LIVE AGM PROCEEDINGS
	<p>The AGM will start at 12.00 p.m. on 10 June 2020.</p> <p>Please refer to A3. Registrants who receive the Confirmation Email can either log in watch the “live” audio-visual webcast or dial in to listen to the “live” audio-only stream.</p> <p>Audio-visual webcast</p> <ul style="list-style-type: none"> • Click on the URL link indicated in the Confirmation Email. • Key in the unique user ID and password provided in the Confirmation Email when prompted. • The “live” audio-visual webcast will start when the AGM commences at 11.45 a.m. <p>Audio-only stream</p> <ul style="list-style-type: none"> • Call the toll-free telephone number indicated in the Confirmation Email. • Key in the conference code provided in the Confirmation Email when prompted. • State your name clearly when prompted. • The telephone line will be opened from 11.45 a.m. onwards. You will be put on hold until the AGM commences at 12.00 p.m.
(E)	DIVIDENDS
E1	Why was there a delay in the record date and payment date of the second and final tax-exempt dividends?
	The proposed second and final tax-exempt dividend of 15 cents per ordinary share for the year ended 31 December 2019 are subject to shareholders’ approval at the AGM, under Singapore law. With the deferment of our AGM, the record date and payment date of the proposed final and special dividends were deferred as well.
E2	When will the second and final tax-exempt dividends be paid?
	If approved by shareholders at the AGM, the proposed second and final tax-exempt dividend of 15 cents per ordinary share will be paid on 3 July 2020.
(F)	GENERAL
F1	If there are any changes to the AGM, how would I know?
	Due to the constantly evolving COVID-19 situation in Singapore, the Company may be required to change its arrangements for the AGM at short notice. Please check SGXNET and the Company’s website for the latest updates.

Frequently Asked Questions for Shareholders for Haw Par 2020 Annual General Meeting (AGM)

F2	When will I receive the printed copy of the Notice of AGM and other AGM related circulars?
	Printed copies of Notice of AGM and proxy form will not be sent to shareholders. Please refer to the electronic copy of the Notice of AGM and related documents available on the Company's website and on SGXNET.
F3	Can I request for a printed copy of the FY2019 Annual Report?
	In view of the logistical challenges posed by COVID-19 'circuit breaker' measures, the Company strongly encourages shareholders to refer to the <u>electronic copy</u> of the Annual Report 2019 accessible at www.hawpar.com/AR2019 .